

# vividboard

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## terms and conditions

### Payment

VividBoard gladly accepts the following forms of payment: Visa, Master Card, American Express and Purchase Orders. Purchase Orders will require a credit application if credit is not already on file with GMi Companies.

### Freight

All products sold are FOB Factory and ship from Lebanon, Ohio 45036. Freight will be quoted and billed accordingly.

### Art Charges

Art and design fees are in addition to the prices listed. Design services are \$150 per design for Classic VividBoards and MyHarmony Glassboards. For InHarmony Changeable Glassboards and Versions Changeable boards, art could be up to \$300. Up to 3 edits are included for all designs. Additional edits and changes will incur additional charges. Pre-printed numbering for room numbers, phone numbers, etc. is available for an additional charge of \$100.

### Quantity Discounts

Prices listed are for small orders under 25 boards. Please contact your account manager for additional discounts on larger quantities.

### Production Time

All products are made to order. Production begins following receipt of the purchase order and after artwork has been approved. Your account manager will include a production time once art approvals have been received.

### Cancellation Policy

VividBoard excels at expediting all orders as quickly as possible. All products are made to order; therefore orders can only be cancelled within 24 hours from receipt of art approval and purchase order. After 24 hours, orders can only be cancelled with VividBoard's consent, there is no guarantee that any order after 24 hours can be canceled.

### Return Policy

Because of the custom nature of all VividBoard products, returns are not accepted.

### Warranty

All VividBoard products carry a limited lifetime warranty on the surface of the product. Please review the cleaning instructions for proper care to ensure warranty remains valid.